

# Board Meeting #41

23 MAY 2021 / 6:00 - 7:00 p.m. PDT

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## Board Member Attendees

**Maximilian Goetz** (Founder, President, CEO)

**Garrett Tieng** (Vice President, COO)

**Crystal Lee** (Director of Publicity)

**Kenneth Meng** (Director of Curriculum)

**Ben Wyler** (Director of Recruitment)

**William Xuan** (Treasurer, CFO)

**Danielle Trinh** (Secretary)

**Amari Butler** (TFA)

**Victoria Tsai** (CFC, Class Coordinator)

## Board Member Absentees

**Aarushi Khandelwal** (MFA, Vol. Coordinator)

## Other Attendees

N/A

## Additional Notes

- N/A

## Updates and Discussion

1. **Crystal: Publicity Updates**
  - a. Graphic design, social media, corporate development going normally
  - b. Discounts when you refer someone to sign up
  - c. Working on a speaker panel
2. **Kenneth: Curriculum Updates**
  - a. No changes to revision and development
  - b. Met with Common Sense Education to discuss a potential partnership
  - c. About to start developing climate change and python data science curricula
3. **Ben: Recruitment Updates**
  - a. Paused some processes for APs and finals
  - b. Finished recruiting summer interns ~50% acceptance rate
4. **William: Financial Updates**
  - a. Not many updates
  - b. Continuing cybersecurity effort
5. **Danielle: Secretary Related Updates**
  - a. Pruning inactive members
  - b. Intern group meetings for this month have been every other week instead of every week due to APs and finals
  - c. Next Advisory Board meeting will be scheduled soon for some time in June
6. **Aarushi: Mentoring for All Updates**
  - a. Preparing for summer bootcamp
7. **Amari: Tutoring for All Updates**
  - a. Cost for the scheduler is \$30/month -- paused the server for one or two weeks
  - b. For now, parents and students can schedule sessions via email
  - c. Everything else has been going very well
8. **Victoria: Crafts for Charity Updates**
  - a. Continuing to work on training and recruiting
9. **Max and Garrett: General Organization Updates**
  - a. Will schedule a Coordination Software Feature Meeting sometime later
  - b. Reschedule next Board Meeting to June 13 at 11 a.m.

## Task Management Software Review

- Company will lean towards using Notion for task management
- Google Docs will still be used for things like curriculum development

## Engineering Team Discussion

- Dedicated development team for internal tools

- Having one person in charge of the software causes a lot of issues
- A development team can bring in people with different skill sets and make development more far more efficient in general
- Engineering Team Lead position will be posted in early June

## Future Direction of the Company

- In-person classes will resume in the summer, and we need a way to extend beyond high school clubs, which will include a lot more coordination and logistics work
- Leadership training needs to be designed
- Intern Lead system potential reforms
  - One-on-one relationships or smaller groups might be less intimidating
  - Specialized groups led by a more experienced or senior volunteer
- Interns will help coordinate in-person classes

## Summary of Action Items

N/A

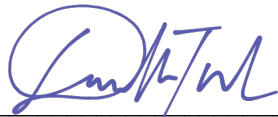
Total time taken: 1 hour



Maximilian Gotez, President - Robotics for All, Inc.



Garrett Tieng, Vice President - Robotics for All, Inc.



Danielle Trinh, Secretary - Robotics for All, Inc.