

Robotics for All

Board Meeting Agenda

03/10/2019 1:00 pm - 2:00 pm

1. Vote on whether or not to cancel the April/May board meeting (5 minutes)
 - a. https://docs.google.com/document/d/1rdgsj9qyMmGLuFTqJEPNsxfv_3WJMQ9JNn_8boYkTfl/edit
 - b. Absentee votes must be received through email to max@roboticsforalleducation.com by 1:00 pm, 3/10/2019.
2. Updates since the Last Meeting (10 minutes or about 2-3 minutes/person) v
 - a. Facebook/Instagram Marketing Campaign Failed (\$11.84 spent)
3. End of School Year Goals (10 minutes)
 - a. Lakewood Elementary School, Sunnyvale
 - i. Volunteers are recruited, equipment is purchased, students recruitment and supervision handled by the PTA.
 - ii. Classes start Thursday, March 21st
 - b. Publicity once expanded to a Sunnyvale School
 - i. Start reaching out to reporters now
 - c. Accounting Finished (due end of June)
4. Upcoming Events (5 minutes)
 - a. BEAM Event - 03/14/2019 (Thursday)
 - b. NGN Global Challenges Competition - 04/06/2019 (Saturday)
 - c. STEAM on the Square - 04/21/2019 (Sunday)
 - i. Cosponsored by Robotics for All
 - ii. Mandatory attendance for Board Members, recommended attendance for all other members
5. Classes Next School Year (10 minutes)
 - a. Retain current locations
 - i. Mountain View, CA
 1. Two classes at Mariano Castro/Gabriela Mistral

2. Continue partnership with Jerry at Monta Loma
 - ii. Lakewood Elementary School
 - iii. Brophy Elementary School
 - b. Potential new locations
 - i. San Miguel Elementary in Sunnyvale
 - ii. Fremont (Grimmer Elementary School in particular)
 - iii. San Antonio, Texas
 - iv. East Palo Alto, CA
 1. Castano Elementary School
 - v. Any others?
6. Long Term Goals (10 minutes)
 - a. Semester 1 2019-2020
 - i. Eight Classes Running
 1. Keep our 5 current classes + 3 new locations
 2. Funding for the locations
 - a. Grants and Private Funding
 3. Volunteer Recruitment
 - b. Semester 2 2019-2020 and onward
 - i. Platform for Volunteers
 - ii. Expansion
 - iii. Sustainability
7. Assignments and Tasks for Next Month (10 minutes)
 - a. Website Pages (General)
 - i. Curriculum Pages
 - ii. Volunteer pages
 1. Teach at existing location
 2. Start a new class
 - b. Trademark Robotics for All
 - c. President

- i. STEAM event
 - ii. NGN
 - iii. BEAM
 - iv. Start reaching out to new locations
- d. Vice President
 - i. Continue leading classes
 - ii. Ensure Sunnyvale expansion is successful
- e. Publicity (in order of priority)
 - i. Create publicity materials for the STEAM event (budget: \$300)**
 - ii. Seek newspaper to report on Robotics for All
 - iii. Website
- f. Curriculum
 - i. Continue working on and refining curriculum
 - ii. Curriculum Tab on Website
- g. Secretary
 - i. Volunteer Management Spreadsheet
 - ii. Update Board Meeting Agenda/Minutes after each meeting
- h. Treasurer
 - i. Start looking into what financials need to be filed
 - ii. Form 990
 - 1. Annual non profit submission
 - iii. New grants